



PRELIMINARY EMPLOYMENT APPLICATION

POSITION APPLIED FOR _____ **DATE** _____

PERSONAL INFORMATION

Name _____
(Last) (First) (Middle Initial)

Address _____

Telephone No _____ Business No _____

Are you legally eligible to work in the United States? ___ Yes ___ No

(The Immigration Reform and Control Act of 1986 requires that all applicants provide evidence of identity and eligibility to work prior to employment)

AVAILABILITY

Available Start Date _____ Salary Range _____

Category Preferred ___ Full Time ___ Part Time ___ Temporary

Available Schedule ___ Weekdays ___ Weekends ___ Evenings ___ Nights ___ Overtime ___ Shift

JOB RELATED SKILLS

(Do not fill out any part of this section you believe to be non-job related.)

If the job requires, do you have the appropriate valid drivers license? ___ Yes ___ No

DL# _____ Type _____ State of Issue _____

Have you had any moving violations? Please describe _____

Do you understand the requirements for this job? ___ Yes ___ No

What types of office equipment can you operate? _____

Are you fluent in any other languages? ___ Yes ___ No

If so, please explain _____

ADDITIONAL INFORMATION

In order to comply with various legal requirements, it is necessary for the following statements to appear on this application. Please read these statements carefully before affixing your signature.

I declare and affirm under penalty perjury that I am eligible to be employed in the United States.

If employed by Renewable Energy Group, Inc., I understand and agree that the employment relationship will not be for any specific time period and may be terminated at the will of either myself or the Company.

I understand that as a condition of employment, I may be required to submit to a pre-employment drug/alcohol test per Part 382 of the Omnibus Transportation Employee Testing Act of 1991. This Act requires employers to test all CDL licensed drivers for the illegal use of alcohol and controlled substances.

I authorize Renewable Energy Group, Inc. to investigate all statements in this application and to contact all employers and references. I understand that false or misleading statements in this application will be sufficient cause for termination of consideration or for dismissal if already employed.

Signature

Date

Please return complete application to: Renewable Energy Group, Inc. by return email or FAX to 1-515-239-8009.

Question may be directed to Human Resources at 515-239-8158 or 8037.



Voluntary EEO Identification For Applicants

Renewable Energy Group, (REG) Inc. is committed to the principles of Equal Employment opportunity. Qualified applicants are considered for employment without regard to race, religion, sex, national origin, age, marital status, sexual orientation, veteran status, disability, or other protected characteristic.

REG is subject to certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, we invite qualified applicants to voluntarily self-identify their race or ethnicity, gender, and veteran status (if applicable). Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information obtained will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders, and regulations, including those that require the information to be summarized and reported to the federal government for civil rights enforcement. When reported, data will not identify any specific individual.

Name _____ Address: _____

Position Applied For: _____

Gender: Male Female

Please select only one of the choices below: (Explanations of these categories are listed on the 2nd page of this form)

Ethnicity:	<input type="checkbox"/> Hispanic or Latino (white race only)
	<input type="checkbox"/> Hispanic or Latino (all other races)
Race:	<input type="checkbox"/> White (not Hispanic or Latino)
	<input type="checkbox"/> American Indian or Alaskan Native (not Hispanic or Latino)
	<input type="checkbox"/> Black or African American (not Hispanic or Latino)
	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander (not Hispanic or Latino)
	<input type="checkbox"/> Asian (not Hispanic or Latino)
	<input type="checkbox"/> Two or more races (not Hispanic or Latino)
	<input type="checkbox"/> Declines Self-Identification

SPECIAL NOTICE TO QUALIFIED VETERANS:

Regulations issued by the U.S. Department of Labor with respect to Vietnam Era veterans and other protected veterans require that federal contractors provide an opportunity for self-identification to candidates seeking employment. Such self-identification is submitted on a voluntary and confidential basis for use only in accordance with regulations, and without subjecting the individual to adverse treatment.

Veteran Classification(s): (Explanations of these categories are listed on the 2nd page of this form)

Recently Separated Veteran Armed Forces Service Medal Veteran Other Protected Veteran

Signature: _____ Date: _____

This form should be completed and returned to REG as soon as possible.

AN EQUAL OPPORTUNITY EMPLOYER

EXPLANATION OF THE CATEGORIES:

Hispanic or Latino (White Race only): A person of Mexican, Puerto Rican, Cuban, Central or South America or other Spanish culture or origin, and of the White Race.

Hispanic or Latino (all other races): A person of Mexican, Puerto Rican, Cuban, Central or South America or other Spanish culture or origin, and of any race other than White.

White: A person having origins in any of the original peoples of Europe, North Africa or the Middle East

Black (or African American): A person having origins in any of the black racial groups of Africa.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian or Alaskan Native: Persons having origins in any of the original peoples of North America and South America (including Central America) and who maintains tribal affiliation or community attachment.

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Two or More Races (Not Hispanic or Latino) - All persons who identify with more than one of the above five races.

Recently Separated Veteran -- any veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty in the U.S. military, ground, naval or air service.

Armed Forces Service Medal Veteran -- any veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985.

Other Protected Veteran -- a veteran who served on active duty in the U.S. military, ground, naval or air service during a war or in a campaign or expedition for which a campaign badge has been authorized, under the laws administered by the Department of Defense.